

**TEXTILE AND GARMENT ANALYSIS INFORMATION FORM**

**Mr Steven Pyott** B.Sc., M.Sc., CText A.T.I., Grad.Cert.Ed., Adv.Dip.Ed. **Chartered Consulting Textile Technologist, TCS Textile Consultancy Services, P. O. Box 132, Kallangur, Qld 4503, Australia** Contact details: Ph/Fax (07) 3204 6354 Mob: 0418 726 885 E-mail: tcs@tcstextileconsultancy.com Website: http://www.tcstextileconsultancy.com

The information provided on this form is essential for the most accurate analysis of the textile/garment problem presented and your co-operation in completing it is greatly appreciated. Complete it by filling in the information requested or by circling the responses that apply. If extra space is needed, use the reverse side of the form. This form cannot be accepted for the purposes of the analysis unless it is filled in as fully and as correctly as possible, then signed and dated by the relevant contact person.

**When you have completed the form, please enclose it with the item to be analysed, along with your analysis fee of \$110.00. This fee includes the cost of return postage for normal sized single items. For very large items, such as wedding dresses, doonas and curtains, a further payment of \$15.00 will be required to cover the additional return postage costs.** If you prefer to use electronic funds transfer for the analysis fee and any return postage required, the TCS bank account details will be provided on receipt of your e-mail request to **tcs@tcstextileconsultancy.com**

**ESSENTIAL:**

FULL NAME OF CONTACT PERSON.....

CLIENT ORGANISATION.....

ADDRESS (Shop, Street or Box Number Details).....

SUBURB/CITY.....

STATE/POSTCODE..... TELEPHONE/FAX NUMBERS.....

**ESSENTIAL** - brief description of main problem to be analysed.....

**ESSENTIAL** - Was the item dry cleaned? **YES/NO** Was the item wet cleaned/laundered? **YES/NO**

**ESSENTIAL** - Did the item have a care label attached when you processed it? **YES/NO**

**ESSENTIAL** - If 'NO', did you alert the customer of the risks associated with this situation and, after appropriate advice, request that a written clearance be signed and dated, accepting full responsibility by the customer for any adverse outcomes arising out of the use of the recommended cleaning process? **YES/NO**. If YES, please attach a copy of this written clearance. If NO, please give your reasons for not carrying out this procedure.....

**ESSENTIAL** - If dry cleaned, type of solvent used - circle ONE only PERCHLORETHYLENE / WHITE SPIRIT / HYDROCARBON / OTHER TYPE OF SOLVENT- give type.....

**ESSENTIAL** - Process Specified By Attached Care Labelling (A) (P) (P) (F) (F) (circle ONE)

**ESSENTIAL** - Type of Dry Cleaning Process Actually Used (A) (P) (P) (F) (F) (circle ONE)

**ESSENTIAL** - Do you have in-line refrigeration that can actively chill the solvent? **YES/NO** Was this used? **YES/NO**

If (F) circled above, do you have access to the facilities to fulfil the process requirements of the circled (F) dry cleaning symbol? **YES/NO** Were they used to process this item? **YES/NO** If you used a special wet cleaning process, such as 'Clean & Green' etc, for suede and leather items, please provide full and complete details:.....

Soap used in solvent? **YES/NO** Type/Product/Quantity Used.....

Length of Basic Cleaning Cycle (wash/rinse only).....mins; Total cycle used (wash/rinse/spin/tumble).....mins

Moisture control used? **YES/NO** Give details of special process used eg no soap etc.....

Short Cycle/Minimum Agitation process used? **YES/NO** If used, give full details.....

**ESSENTIAL** Pre-spotting? **YES/NO** Post-spotting? **YES/NO** Give full details of any/all product type(s) and procedures used.....

**ESSENTIAL** Drying method? TUMBLER CABINET AIR OTHER - if 'other', please give details.....

**ESSENTIAL** If the item was wet cleaned or laundered, please give full details of all aspects of the process used, including type of cycle, temperature, bleaching agents and any other auxiliary chemicals used. Information about the hardness of the water and any treatments used to reduce it could also be helpful. If further space is required please continue on the reverse side of the form.....

**ESSENTIAL** - The problem was noticed when? BEFORE? OR AFTER? CLEANING, AFTER? FINISHING, NOT NOTICED AT ALL (circle ONE of these only). Please add any other comments or information to assist the textile analysis?.....

**ESSENTIAL** - SIGNATURE OF ABOVE CONTACT PERSON.....DATE...../...../.....